

Region 6 Sample Control Center, e-mail to perez.myra@epa.gov and warren.christy@epa.gov

REQUEST FOR LABORATORY SAMPLE ANALYSES

Site Name:	City/State:	CERCLIS #:
GPRA Account #: 303DD2	Site Spill ID #	Type of Investigation/Purpose:
EPA SAM, RPM, OSC:	Analytical Turnaround Time	Type of Contract:
Name: _____	Region 6 Lab: 35 _____	Contractor:
Mail Code: _____	CLP Organics: 7 _____ 14 _____ 21 _____	Shipping Contact:
Telephone #:	CLP Inorganics: 7 _____ 14 _____ 21 _____	Telephone #:
Fax #:	Are preliminary results required?	On Site Ph #:
	48 hrs VOA () Yes () No	E-Mail address:
	72 hrs Extractables () Yes () No	
	72 hrs Inorganics () Yes () No	
Potential Enforcement Action?	Requires justification and prior approval.	Date Sample Control Center Received Request For Sample Analysis:
() Yes () No	Preliminary Results Fax #:	
Proposed Sampling Period:		

Please assure that this request for analytical services has been signed and dated by the appropriate Site Assessment Manager, Remedial Project Manager, or On Scene Coordinator. Please assure that the Sample Control Center has a copy of all relevant Quality Assurance Project Plans (QAPPs) and Sampling and Analysis Plans (SAPs).

Is the QAPP, QASP, SAP, O&M Plan, GWMP, DAW, or other relevant plan being submitted with this Request For Sample Analyses? _ _ _

If no, please explain (expected date of submission etc.):

Signature of EPA Site Assessment Manager (SAM), Remedial Project Manager (RPM), or On Scene Coordinator (OSC) to signify approval of this analytical service request.

Signature: _____

Date: _____

To most efficiently obtain laboratory capability for your request, please address the following considerations. Incomplete or erroneous information may result in a delay in the processing of your request.

1. General description of analytical services requested: (QA/R5 - Element B1)

Matrix	Analysis	Number of Samples (without QC) high/low conc	Field QC Samples	
			How many?	Type?
				Duplicate () Field Blank () Trip Blank () Rinsates ()
				Duplicate () Rinsates ()
				Duplicate () Field Blank () Trip Blank () Rinsates ()

Additional description (areas where samples are being collected etc.):

2. Analytical protocol required (analytical method & method number, extraction or digestion method & method number, CLP SOW reference, for each matrix if required, etc.): (QA/R5 - Element B4)

Current CLP methods (04/06/16) are: Organics by SOM02.3 Inorganics by ISM02.3

Matrix	Analysis	Methods

Additional Information:

Complete the following information if Method 5035 for VOA soils has been requested:

	# of low conc. soils	# of medium conc. soils		Type of Vials	# of low conc. soils	# of medium conc. soils

3. CLP Modified Analysis Clause - The latest Statement of Works (SOWs), includes a modified analysis clause. The modified analysis allows the regions to request minor changes to current SOW analytical methods in order to meet specific field site requirements. The changes are limited in scope and must be approved by the EPA CLP Program Manager and Contracting Officer before implementation. Information must be submitted **three weeks** prior to the sampling event. The information the client must submit three weeks prior to the sampling event are; Lab Request Form and the approved sampling plan/QAPP.
4. Analytical results required (specify laboratory documentation and reporting requirements, reporting units, format requirements, etc.): (QA/R5 - Elements A6 and B4)
5. Data requirements (reporting limits; per analyte per matrix; reporting units; applicable reference levels, etc.): (QA/R5 - Elements A7, B1, and B4) (Attach extra pages if necessary) For CLP capabilities - <http://www.epa.gov/superfund/programs/clp/facts.htm> For Region 6 Laboratory capabilities - <http://www.epa.gov/earth1r6/6lab/r6lab.htm>

Note: Samples submitted to the CLP for analysis must be low or medium concentration, single phase, homogenous (not oily), soil, sediment, or water. Also, samples with matrix related problems (oily material, high concentration of compounds, etc.) and/or high moisture content will raise the method CRQL's.

- a. Compounds/chemicals of concern (Action levels etc.) – **Required information – List the compounds/analytes driving the investigation and the action level required to meet DQO's.**

Parameters	Action Levels / Detection Limits	
	water (µg/L)	soil/sediment (units)